

ADMINISTRATIVE — INTERNAL USE ONLY

DD/367-3474
ER 67-3342

7 JUL 1967

MEMORANDUM FOR: Executive Director-Comptroller

**SUBJECT : Recruitment Application for Dissemination by the
Civil Service Commission**

1. This memorandum submits a recommendation for your approval; this recommendation is contained in paragraph 5.

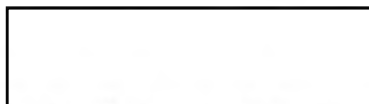
2. As a result of discussions with representatives of the Civil Service Commission's Bureau of Recruiting and Examining, we have forwarded to them a general poster on the Agency's needs which was approved by you after review by the Recruitment Advertising Committee. This poster will be displayed in the 65 regional offices of their Interagency Boards of Examiners. Inquiries inspired by the poster will be referred directly to the Agency.

3. During our conversations with them, Commission representatives expressed a willingness to provide another service which would enable us to place an application card in the hands of individuals who pass the Federal Service Entrance Examination written test. This test is the Commission's national college level examination from which more than 13,000 persons were appointed to Federal jobs last year. The inclusion of our application card in the packet of material which the Civil Service Commission sends to successful applicants would give us access to a screened group of college level people among whom, according to the Commission, are many Liberal Arts and Political Science applicants from prestige colleges for whom the Commission has no requirements. We would be the only foreign-affairs-type Agency in the packet since the Foreign Service gives its own examination.

4. Attached is the form we propose using for this purpose. It has been reviewed by the Recruitment Advertising Committee and concurred in by them subject to changes which have been made in the attached sample.

5. It is recommended that you approve our use of the attached flyer for dissemination by the Civil Service Commission as described above.

STATINTL



Acting Director of Personnel

Att.

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Civil Service Commission**

CONCUR:

SIGNED

**R. L. Bannerman
Deputy Director
for Support**

11 JUL 1967

Date

The recommendation contained in paragraph 5 is approved.

SIGNED

**L. E. White
Executive Director-Comptroller**

11 JUL 1967

Date

Distribution:

- 0 - Return to D/Pers**
- 1 - ER**
- 2 - DD/S**
- 1 - D/Pers**
- 2 - PHS (1 w/h)**

STATINTL

OP/PRS ☐ **jbs (9 Jun 67)**
OD/Per ☐ **sac (6 Jul 67) -- Rewritten**

MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

No Attachment